

Dave

**Title:** Director of Recreational Sports

**Reports to:** Dean of Students

**Summary of Position:**

Reporting to the Dean of Students within the Department of Student Affairs, the Director of Recreational Sports oversees all recreational activities and programs. The Director is the senior administrative officer of the Department of Recreational Sports and is responsible for providing quality recreation programs, facilities and services for University students, faculty and staff members. Program areas include Intramural Sports, Club Sports, Aquatics, Fitness, Group Exercise, Personal Training and Informal (Open) Recreation.

**Duties and Responsibilities:**

- Provide vision, planning and management for a comprehensive recreational sports department including all programs, services and facilities.
- Recruit, hire, supervise and provide leadership to a team of professional staff, graduate assistants, and 100+ student employees.
- Provide direction and oversight of all programming areas: Intramural Sports, Club Sports, Aquatics, Fitness, Group Exercise, Personal Training and Informal (Open) Recreation.
- Serve as an advocate for and campaign for the health and well-being of the campus community by offering innovative programming and continuing to improve and provide state of the art facilities and equipment.
- Develop and implement long-range fiscal planning and annual operating budgets for the department.
- Develop annual and long-range goals and implement ongoing departmental assessment program.

**Qualifications:**

- Master's degree in Recreation or related field from an accredited institution.
- 6 years of post-masters experience with a record of progressive leadership, supervision and management in collegiate recreation.
- Experience with capital project planning and oversight of recreational facilities.
- Experience with developing risk mitigation programs and their implementation.
- Ability to articulate the importance of health, recreation and wellness to students, faculty, staff and the university community.
- Proven track record of collaboration and partnership with other university departments such as athletics, academic units, health and wellness units, and students, faculty and staff.
- Applicant must be self-motivated, service oriented and able to work successfully in a college environment.
- Documented certificates: AED/CPR and First Aid

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AUG 19 2014

VICE PRESIDENT FOR  
STUDENT AFFAIRS